



Registered Psychologist (Remote/Virtual Assessment Services)

About MyLearningCoach

MyLearningCoach (MLC) is a growing collective of educational professionals committed to advancing full and equitable access to post-secondary education for students with disabilities. We collaborate with students, accessibility professionals, and institutions across Canada to help students access services that reduce disability-related barriers to learning, including virtual academic coaching and assessment services designed to empower students and support their success throughout their post-secondary journey.

Position Overview

MyLearningCoach is seeking Registered Psychologists to join our team as Independent Contractors providing virtual assessment services for post-secondary students across Canada. This role is essential in identifying disability-related barriers to learning and providing the clinical verification required for students to access essential accommodations and funding. As a clinical expert, you will guide the delivery of supportive services that empower students to achieve academic success throughout their post-secondary journey.

Key Responsibilities

- Conduct comprehensive virtual educational-psychological assessments for post-secondary students experiencing barriers to learning.
- Administer and interpret psychological tests related to cognitive function, academic achievement, executive function, and mental health.
- Diagnose disabilities impacting learning, including LD, ADHD, ASD, and various mental health or neuropsychological conditions.
- Compile detailed, actionable assessment reports on official letterhead, including clear diagnoses and recommendations for accommodations.
- Ensure all reports meet the standards for post-secondary accessibility offices and external funding bodies.
- Provide expert recommendations for assistive technologies, strategy instruction, and tutoring necessary for full academic participation.
- Collaborate with MLC staff and Accessibility Coordinators to refine student-centred assessment processes and communicate findings.
- Maintain prompt communication and ensure all assessment reports are completed within established clinical and administrative timelines.



MyLearningCoach

Educational Services that Empower and Support
Post-Secondary Students

- Stay current with research in educational psychology to ensure clinical practice remains evidence-based and trauma-informed.

Required Skills and Qualifications

- Master's degree or Ph.D. in Counselling, Educational Psychology or Psychology with formal training in psychological assessments.
- Current registration in good standing with the College/Society of Psychologists in the province/territory where you are permitted to practice.
- A minimum of two years of clinical practice.
- Prior educational and clinical experience in the administration, scoring and interpretation of virtual cognitive, academic, social/behavioural/emotional, executive and adaptive functioning assessments for adults.
- Prior success in supporting students with learning disabilities/developmental delay/executive dysfunction.
- Experience supporting individuals who identify as LGBTQ2S+
- Ability to work independently and as part of a collaborative team.
- Excellent organizational, interpersonal and communication skills.
- Have professional liability insurance.
- Proficiency with MS Office, Google platforms, Adobe, etc
- Proficiency in virtual assessments.
- Candidates registered to practice in Manitoba and Ontario are currently prioritized.

Employment Details

- Contract Type: Independent Contractor
- Location: Remote/Virtual work across Canada
- Benefits: Flexible scheduling and steady client referrals

MyLearningCoach values diversity and is committed to creating an inclusive and accessible workplace where all backgrounds, identities, and abilities are respected and valued.

To apply, please submit your cover letter and CV via email to hello@mylearningcoach.ca. Applications are reviewed on a rolling basis. For more information on MyLearningCoach and our work, please visit www.mylearningcoach.ca